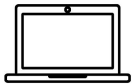


ZOOM SECURITY @ TUFTS

Keeping your online meetings secure

UPDATE YOUR APP



Keep the Zoom app on your computer up-to-date. The latest version has the latest security features. [Learn how to update your app.](#)

SHARE LINKS CAUTIOUSLY



Protect meetings by sharing links privately, registering participants, and enabling security features for widely-publicized meetings. [Learn more about link sharing.](#)

ENABLE THE WAITING ROOM



For smaller meetings enable a waiting room so the host can screen and admit each participant. [Learn more about Zoom waiting rooms.](#)

UNDERSTAND SECURITY CONTROLS



Know how to easily change security settings during a meeting, including: stopping content-sharing, screen annotation, and audio. [Learn more.](#)

DESIGNATE CO-HOSTS



Designate a host and co-hosts for the Zoom meeting. Ensure that all hosts understand roles and responsibilities. [Learn about hosting and co-hosting.](#)

REVIEW YOUR SETTINGS



Log into to tufts.zoom.us and manage settings for participant behavior, including screen sharing, annotation, audio, and profile names. [Learn more.](#)

ACCESS RESOURCES



Tufts provides resources and staff to support you in running a safe online meeting, webinar or event. [For more information visit "Help with Zoom".](#)

GET TRAINING



Get training and do a trial run. Learn which features to use, and how to handle adverse events. Sign up with [Tufts Learning Center](#), for training, & contact edtech@tufts.edu for a security consult.

EJECT DISRUPTIVE PARTICIPANTS



Know how to identify and eject participants from a meeting temporarily or permanently. [Learn about managing participants.](#)